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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS
MEETING DATE AND TIME:	Wednesday, April 27, 2011 at 12:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	5/25/2011

MEMBERS PRESENT

Robert Doyle, Public Member, **President**, Presiding
Lisa Ritchie, Professional Member, **Vice President** 12:04 p.m. – 2:16 p.m.
Ruth Banta, Public Member
Daniel Cooper, LPCMH
Mary Davis, LCDP 12:02 p.m. – 1:22 p.m.
Tracy Hansen, LMFT 12:02 p.m. – 2:16 p.m.
Vera Murrell, Public Member
Clayton Yocum, Sr., Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Roger Akin, Chief Hearing Officer
Danny Stevenson, Deputy Attorney General
Kay Warren, Deputy Director
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Dr. William Northey, LMFT, **Secretary**
Dean Aman, LPCMH
Daniel Cherneski, LMFT
Julius Mullen, LPCMH

ALSO PRESENT

Christine Czajkowski
Lorena Hartnett, Wilcox & Fetzer
Lauren Pearce

CALL TO ORDER

Mr. Doyle called the meeting to order at 12:02 p.m.

REVIEW OF MINUTES

MHCDP Meeting Minutes – March 23, 2011

The Board reviewed the March 23, 2011 meeting minutes for approval. Ms. Hansen made a motion, seconded by Ms. Murrell, to approve the minutes as written. Motion unanimously carried.

HEARING

12:45 p.m. – Formal Hearing – Case 33-01-10, 33-02-10, 33-03-10 Against Constance Hamilton

The formal hearing against Constance Hamilton was rescheduled until May 25, 2011 per Ms. Hamilton's request.

HEARING

2:00 p.m. – Propose to Deny Hearing – Christine Czajkowski

At 1:59 p.m., Mr. Doyle called the proposal to deny hearing to order on the application submitted by Christine Czajkowski. Mr. Stevenson stated the purpose of the hearing. The Board introduced themselves for the record. Verbatim testimony was taken by the court reporter. Mr. Stevenson verified that Ms. Czajkowski waived her right to counsel. Ms. Czajkowski was sworn in, presented her case, and responded to questions asked by the Board members. At 2:16 p.m. the Board decided to continue the hearing until the May meeting, due to losing a quorum.

UNFINISHED BUSINESS

Review Subcommittee's Suggestions Regarding Substantially Similar States

This item has been tabled until the May meeting.

Continuing Education Audit

The Board reviewed the audit documentation that was submitted.

Review Previously Tabled application for Cheryl Wilson

Ms. Murrell made a motion, seconded by Ms. Ritchie to approve the LACMH application for Cheryl Wilson. Motion unanimously carried.

NEW BUSINESS

Discussion Regarding Board Composition – Kay Warren

Ms. Warren addressed the Board to discuss the current Board composition and a newly proposed composition. Currently, the Board has thirteen members, 3 LPCMH, 3 LCDP, 3 LMFT, and 4 public members. There is a small number of LMFT's and LCDP's that are able to serve on the Board, which makes finding replacements more difficult.

The Board discussed various possibilities of the composition. Ms. Davis made a motion, seconded by Mr. Yocum, to change the Board composition to the following:

- 3 LPCMH
- 2 LCDP
- 2 LMFT
- 1 LCDP or LMFT
- 3 Public members

The motion was unanimously carried.

Review of Applications for LPCMH Licensure by Certification – Julie Dakunchak

The Board reviewed Julie Dakunchak's application for LPCMH licensure by certification. Ms. Ritchie made a motion, seconded by Mr. Yocum, to **approve** the application. Motion unanimously carried.

Review of Applications for LPCMH Licensure by Certification – Mary Sample

The Board reviewed Mary Sample's application for LPCMH licensure by certification. Mr. Ritchie made a motion, seconded by Mr. Yocum, to **approve** the application. Motion unanimously carried.

Review of Applications for LPCMH Licensure by Reciprocity – Karen Clark-Lowman

The Board reviewed Karen Clark-Lowman's application for LPCMH licensure by reciprocity. Ms. Ritchie made a motion, seconded by Mr. Cooper, to **approve** the application. Motion unanimously carried.

Review of Applications for LACMH Licensure by Certification – Natalie Ennis – Engh

The Board reviewed Natalie Ennis – Engh's application for LACMH licensure by certification. Ms. Ritchie made a motion, seconded by Mr. Yocum, to **approve** the application. Motion unanimously carried.

Review of Applications for LACMH Licensure by Certification – Rose Straub

The Board reviewed Rose Straub's application for LACMH licensure by certification. Ms. Ritchie made a motion, seconded by Mr. Yocum, to **approve** the application. Motion unanimously carried.

Schedule Propose to Deny Hearing for Sara Brinkerhoff.

The Board decided to schedule the PTD hearing for Ms. Brinkerhoff for the August 24, 2011 meeting at 12:45 p.m.

Review Request for Special Accommodations – Cynthia Chestnut

The Board reviewed Ms. Chestnut's request for special accommodations for the marriage and family therapist exam. Ms. Ritchie made a motion, seconded by Ms. Hansen to table the request, pending receipt of a letter from Ms. Chestnut's physician verifying the need for special accommodations. Motion unanimously carried.

Review Request to Return to Active Status – Maggie Hurley

The Board reviewed Ms. Hurley's request to return to active status as well as the continuing education documentation she submitted. Mr. Cooper made a motion, seconded by Ms. Hansen to table the request, because one of the courses was taken prior to the September 30, 2008 renewal cycle. Motion unanimously carried.

Assign Complaints

Ms. Ritchie made a motion, seconded by Ms. Murrell to table the assignment of complaint numbers 33-01-11 and 33-03-11 until the May meeting. Motion unanimously carried

Complaint number 33-02-11 was assigned to Ms. Hansen.

Correspondence

There was no correspondence.

Other Business (for discussion only)

There was no other business before the Board.

Public Comment

There was no public comment

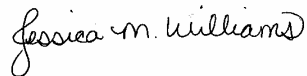
Next Meeting Date

The Board's next meeting is scheduled for May 25, 2011, at 12:00 p.m., in Conference Room A of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Due to the lack of a quorum, the meeting adjourned at 2:17 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams".

Jessica Williams
Administrative Specialist II